

**HIGHLANDS COUNCIL**  
BUILDING COMMUNITY AT ISSAQUAH HIGHLANDS

Board of Trustees  
*Meeting Minutes*

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**Meeting Date:** May 4, 2021

**Meeting Time:** 12:00 p.m. – 1 p.m.

**Meeting Location:** Video Conference

**Board Members in Attendance**

Kimberly Kapustein, President  
David Ngai, Treasurer  
Anna Preyapongpisan, Secretary  
Phil Nored  
Jimmy Ochiltree  
Zach Hall  
Lisa Soboslai  
Chris Beaudoin  
\*Ami Desta

**HC Staff Members in Attendance:**

Christy Garrard  
Michele McFarland  
Lindsey Pinkston

**Guests in Attendance:**

Jeremy Fallt, HFN General Manager

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**Meeting Minutes Taken By:** Anna Preyapongpisan

**Call to Order:**

Who: Kimberly Kapustein  
Time: 12:09 p.m.

**Approval of Consent Agenda:**

- April 6, 2021 Meeting Minutes
- Financials

Motion to approve – Chris Beaudoin. 2<sup>nd</sup> – Lisa Soboslai. Motion carried.

**Stakeholder Reports:**

1. **Swedish** – Chis shared that COVID-19 numbers remain low, the hospital is operating at full service, general public still not allowed on campus at this time, but open to inpatient visitors. Emergency visits are lower than pre-pandemic, but there are signs that numbers are returning to normal. COVID patients are younger in 30-40-50s range and most are recovering and going home, averaging a 3-4 day hospital stay. They are seeing a reduction in the demand for COVID testing, and they are vaccinating inpatients as they come in for any condition.
2. **YWCA Family Village Issaquah** – Anna shared that Family Village community programming spaces remain closed, they are encouraging residents to get their vaccines, and have been partnering with Public Health and city fire departments to bring vaccine clinics to their properties throughout King County. Getting ready for King County to roll out the second round of the Eviction Prevention and Rental Assistance Program (EPRAP).

3. **Discovery Apartments** – Phil shared that Discovery continues to perform well with high occupancy and rent collection rates. Most amenities are open and they will be making a decision on the reopening of pools soon. Also expressed concerns with higher vaccine hesitancy in their affordable housing properties.
4. **Grand Ridge Plaza** – Jimmy shared that Governor's recent announcement on pausing the COVID reopening plan may impact commercial tenants, especially restaurants and gyms, but spirits continue to remain high. Steeplogie Teas will be opening in the old Pinkabella Cupcakes space soon, MOD Pizza moving into the former Jos A. Bank space, and Orangetheory Fitness will be opening back up soon.
5. **HFN** – Jeremy presented HFN financials and shared that HFN's accountant of 10+ will be moving on. One of three extensions of backbone fiber has been completed, gig upgrades have slowed in the last few months to about 10 per month, and HFN is continuing to build relationship with Alexan Heartwood Apartments.
6. **Homeowner Representatives** – Christy shared that homes are continuing to sell quickly and high. Lindsey shared that kids have the option to be back at school in person and fewer kids than expected have returned to in-person, especially in upper grades. Middle schools are asking families to commit to either in-person or remote for the rest of the year. Families expressing frustration when in-person class numbers are too high and schools are pulling kids from the classroom to attend class remotely from the library. Parents are hoping for vaccines for younger children soon. Christy shared that this Thursday will be the community meeting with Issaquah Police Chief Behrbaum hosted by the IH Cross-Cultural Committee. Questions can be submitted to Lindsey. Zach shared that the City of Issaquah has hired their first behavioral health coordinator that will be housed within the Issaquah Police Department. The City is currently considering their capital improvement plan and held the first public hearing yesterday, the second public hearing will be on May 17.

#### **New Business:**

1. **Terms and Officers** – Lisa Soboslai, Anna Preyapongpisan, Jimmy Ochiltree, and Kimberly Kapustein have all completed their first terms and have agreed to continue on for their second 3-year term. See consent calendar below.

#### **Committee Reports:**

1. **Branding Committee** – Committee is planning to provide an overview to the Board with Outmark soon.
2. **IHCA Sub-Committee** – The next sub-committee meeting will be next week and they are looking to finalize findings and recommendations to present to boards.
3. **Finance Committee** – Michele is working on insurance renewals and budget. For this budget cycle, conversations and considerations will focus on staffing needs and reopening plans, rebranding costs, van program roll-out, reserves and building maintenance.

#### **Consent Calendar:**

**Resolution: Appoint Lisa Soboslai, Anna Preyapongpisan, Jimmy Ochiltree, and Kimberly Kapustein as trustees on the Highlands Council Board of Trustees for their second 3-year term.**

Motion to approve: Chris Beaudoin. 2<sup>nd</sup>: Phil Nored. Motion carried.

Board meeting adjourned at: 1:02 p.m.

Respectfully Submitted:      Date: May 4, 2021  
Anna Preyapongpisan  
Secretary – Highlands Council Board of Trustees