



Issaquah Highlands Community Fund Board of Directors Meeting Minutes

Meeting Date: May 4, 2021

Meeting Time: 4PM PST

Meeting Location: Zoom Meeting (still amidst global pandemic)

Board Members in Attendance

Christy Garrard
Allen Enebo
Kimberly Kapustein
Michele McFarland
Teresa Cowen
Srini Anandakumar
Lynn2 Varner
Chelsea Musick

Guests in Attendance: none

Consultants in Attendance: none

Meeting Minutes Taken By: Allen Enebo

Call to Order:

Who: Christy
Time: 4:04

Approval of Minutes:

Minutes Approved: Motion to Approve – Lynne; Seconded - Kim

Presidents Report:

- Christy provided a quick branding update. Looking to kick off branding in early 2022 after lots of planning.
- IHCF website officially registered: IssaquahHighlandsCommunityFund.org. Additional quick discussion about additional domain... IHCF.org.

Action item: Register IHCF.org – Michelle (possibly using this one as our primary email and domain)

Treasurers Report:

1. Registered the IHCF with several
 - i. Guidestar – Leader in corporate non-profit organizations
 - ii. Benevity – Corporate Leader in matching program
 - iii. Amazon Smiles
2. Another Donation from Garrard family. Thank you!
3. Completed non-profit registration, business license renewal, tax licensing

New Business:

- Icebreaker: What is your hidden talent? *[secrets will remain anonymous!]*
- Reviewed the Process for creating the mission/vision and the timelines
 - Entering the listening phase. Seeking information and listening to neighbors and potential stakeholders
 - Feedback:
 - How do we define what we do?
 - What do neighbors want us to focus on?
 - What do neighbors think IHCF does or should do?
- Reviewed the IH history that Christy documented. THANK YOU!
- Boardmembers asked a few questions about the history to fully understand how we got here
- Reviewed the Envision stage for developing our Mission/Vision
- Questions for listening phase (community members):
 - What topics. Would you want the IHCF to review?
 - Any services that are not provided by community?
 - Community stengths and weaknesses
 - What needs to change to make our community more effective?
 - We may need committee work that will need volunteers to activate
- Questions for listening phase (stakeholders):
 - How do we do this?
 - How much \$\$\$ is HFN looking to donate?
 - Other stakeholder participation: Homestreet, Swedish, Regency
 - Ideas for new participation and what they would like to do to improve the community.
- HFN: *[ACTION ITEM – Allen]*
 - How much are we thinking to contribute? Minimum \$. Just an idea.
 - Where would we like to see the \$\$\$ used?
- Highlands Council: Where would they like funds to be used and/or will they contribute – Kim *[ACTION ITEM – Kim]*
- Homestreet: How/What can they help with? – *[ACTION ITEM – Srin]*
- Meeting cadence: Monthly. Probably first Tuesday

Postponed Items:

- Position Terms – will do over email

Action Items:

- Register IHCF.org – Michelle (possibly using this one as our primary email and domain)
- Socialize IHCF ideas, goals, mission/vision – ALL
- Review with HFN – goals and financial support – Allen
- Review with HC - goals and financial support – Kim
- Review with Homestreet - goals and financial support – Srin

Consent Calendar: None**Prior Business:** None

Manager's Report: None

Committee Report: None

Board meeting adjourned at: 5:30

Respectfully Submitted: Allen Enebo

Date and Time of next meeting:

Next Meeting: Tuesday, June 1, 4PM