ISSAQUAH HIGHLANDS COMMUNITY ASSOCIATION
Board of Directors Meeting Minutes

Meeting Date:	**October 26, 2020**
Called to Order:	5:30 pm
Meeting Location:	Zoom Teleconference
Board Members in Attendance: Quorum confirmed	Jim Young, Greg Underwood Dan Vradenburg, Bryan Shiflett Rossie Cruz, Ben Rush Elizabeth Parker Gregg
IHCA Staff Members in Attendance:	Kristyn McKinnon, IHCA Accounting Manager Blair Krieg, IHCA Community Manager Debbie Orosco, IHCA Community Manager Sarah Hoey, IHCA Executive Director
Called to order by Jim Young, BOD President	Quorum achieved
Homeowners in attendance:	0

Consent Items-Reviewed and approved

1. IHCA Board Meeting Minutes – September 28, 2020
2. ARC Committee Meeting Minutes – October 6, 2020
3. Draft Finance Committee Meeting Minutes- October 13,2020
4. Covenant Committee Meeting Minutes- October 20, 2020
5. Memo – Mailbox Replacements
6. Memo – Concord Commons Dry Rot
7. Memo – Crofton Springs 1911 Rescue Rooter Work
8. Memo – Crofton @ VG 2319 Dry Rot
9. Memo – Villaggio 2576 Dry Rot

Motion was made by Elizabeth and seconded by Ben to approve consent items 1- 9. All present voted aye, motion was approved.

Treasurer's Report Highlights August 2020 Financial report

1. Unfavorable variance decreased from $55K to $11K, mainly due to adjustment of landscape services related to High Street.
2. Accounts Receivable has decreased to $62,530, and consist primary of Barc violations.
3. Collections remain the same at 4.
4. All bank deposits are under the $250,000 FDIC limit.

- Memo – Reserve CD's Proposals

Dan recommends approval of the August 2020 Finance report on behalf of the IHCA Finance Committee.

Executive Director's Report Highlights

1. **Holiday Season Preparations-** IHCA takes the lead this year in holiday programming.
    a. Halloween decoration contest – prizes provided by IHCA.
    b. Holiday lights installation is starting now.
    c. Regency Centers/ GRP are partnering with IHCA for additional holiday events and Santa drive.
    d. IHCA has also purchase a "letters to Santa" mail box.
    e. Charites this year will be the Sammamish Animal Sanctuary, Eastside Baby Corner and Eastside Seniors.
    f. IHCA & HC are organizing a snowman building contest for the next winter storm.
    g. New banners for Park Drive have been ordered. New holiday posters will be placed in community kiosks.
    h. Our 3rd party landscape vendors and the IHCA crews are creating a Give Back Program for free landscape service for IH seniors or others in need due to life altering circumstances.
2. **Port Blakey/ Heartland CARC –** Port Blakey (as the declarant) has begun the transition of the CARC, High Street sector declarant rights to the IHCA and will transfer all declarant control to IHCA. This process will occur over the next several months.
3. **City of Issaquah-** ED is collaborating with the City's Public works department and following up on the Crosswalks and traffic light pole repainting. ED has sent a letter to the Mayor to express our immediate concerns for the safety for all visitors.

New Business

1. **Memo-** High Street Center 2021 Budget Draft. Discussion only.
2. **Memo -** Summit Park Slides. Discussion only.
3. **Memo** - Logan Park Refurbish**. Motion made by Dan and seconded by Elizabeth to approve Issaquah Highlands Reserve expense for $64,000. All present voted aye, motion was approved.**
4. **Memo** – Sanjay Mahana- ARC member application. **Ben recommends approval of Sanjay Mahana as new ARC committee member on behalf of the IHCA ARC Committee.**
5. **Letter to COI- Mayor** – Crosswalks and Traffic poles- Maps. Discussion only.

Adjourned to Executive Session 6:15pm

Legal matters where discussed. No action was taken.

Adjourned back to open session

Meeting adjourned 8:00pm

Date and Time of Next Meeting: Monday November 23, 2020. 5:30 pm via Zoom