



92/48  
**ISSAQUAH  
HIGHLANDS**

COMMUNITY  
ASSOCIATION

MAINTAINING COMMUNITY

16-005

## HOME BUSINESS APPLICATION

### INTRODUCTION

Please answer all questions completely and accurately in order to provide Issaquah Highlands Community Association (IHCA) with all information necessary to consider your application. If a question does not apply, so indicate. (Leave no spaces blank.) Please attach any additional information which may assist in reviewing your application.

The IHCA shall review and log all business applications and activity within Issaquah Highlands. IHCA staff will provide counter approval for zero or minimal impact businesses. Business deemed to have high impact will be directed to the IHCA Board of Directors (BOD) for approval.

All businesses within Issaquah Highlands must comply with City of Issaquah (COI) business requirements and local, state, and federal obligations. Any unit owner may be subject to penalties, (as defined in the URRs), if the business operation is in violation of the IHCA governing documents and at the discretion of the IHCA BOD.

Possession of a current business license does not authorize business operation unless approved by IHCA staff and/or IHCA BOD. Business application approvals are non-transferable.

Home business application questions may be directed to [homebusinessapp@ihcommunity.org](mailto:homebusinessapp@ihcommunity.org) or (425) 427-9257.

### GENERAL INFORMATION

#### Applicant Information:

Name: \_\_\_\_\_

Property Address: 2154 NE NOBLE ST

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

The consent of the legal owner of the property, where the business will reside, is required. If you are not the legal owner of the property, please complete this section and obtain legal owner consent.

#### Property Owner Information:

Name: N/A

Mailing Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Property Owner's Email Address: \_\_\_\_\_

Property Owner's Consent Signature: \_\_\_\_\_

Property's Owner's Consent Received Via E-mail: ☐ Yes ☐ No (If Yes, please attach email to application.)

### GENERAL BUSINESS INFORMATION

City of Issaquah Business License Number (Please provide copy of license.): 603 614 650

Restrictions indicated on the business license: NONE

Legal Owner of Business: SAURABH SAXENA

Legal Name of Business and Doing-Business-As Name: KOMAYA, LLC

Business Website Address: WWW.KOMAYA.COM

Name of any other business operated from this location: NONE

Business Phone: (206) 414-8004 Cell Phone: \_\_\_\_\_

Email Address: INFO@KOMAYA.COM

Description of Proposed Use: SOFTWARE DEVELOPMENT & CONSULTING

Hours of Business Operation: MON-FRI, 8:00 AM - 5:00 PM

- ☐ YES ☒ NO Is parking required for the operation of your business?
- ☐ YES ☒ NO Do deliveries and/or shipping exceed more than one visit per day?
- ☐ YES ☒ NO Are there vehicles related to this business operation?
- ☐ YES ☒ NO Are Common or Limited Common Elements used in the operation of your business?(I.E., Do you use common water/sewer, garbage services, electricity and/or landscape areas in the operation of your business?)
- ☐ YES ☒ NO Has this business been prior approved by the Unit's Condominium/Owner's Association? If so, please attach a copy of the approval for the IHCA.

Please describe in detail the nature and operation of daily business activities? Provide a detailed description on how the operation of your business may affect other areas of your home/property (i.e. such as decks, driveways, garages, deliveries, etc.). \_\_\_\_\_

WEBSITE DESIGN. SOFTWARE DEVELOPMENT. WORK IS DONE USING OUR COMPUTERS  
IN OUR HOME OFFICE  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PHYSICAL INFORMATION (Attach a dimensioned sketch of entire floor plan. Indicate the areas used for business.)

What percentage (%) of your buildings, including storage space, is used for your business? 5 %

All signage must be submitted to the ARC for approval. Indicate the dimensions of your business sign (please attach a diagram if needed): NONE

(City of Issaquah code provides that signage may not exceed 2 square feet and may be either posted on the wall or door. Lighted signs are not approved for this use.) Please note: Posting of flyers or other solicitation is not allowed in the Issaquah Highlands.

List all chemicals, materials, and equipment used or stored in the operation of this business: \_\_\_\_\_

NONE

Indicate any physical evidence visible, audible or otherwise noticeable to any adjacent residence(s) resulting from equipment or material used, or activities performed, in the operation of this business:

NONE

**EMPLOYEE INFORMATION**

List persons (other than customers) involved in the business on the premises. Include yourself, any family members, subcontractors, etc. No more than two individuals engaged in the business entity may work on the premises at any given time. Attach additional sheet if necessary:

**Worker #1, Position & Relationship (if any)**

Position: CO-FOUNDER, SELF Hours per week: 20

**Worker #2, Position & Relationship (if any)**

Position: CO-FOUNDER, SPOUSE Hours per week: 20

**VEHICLE INFORMATION**

Give a description of the nature and volume of traffic related to your home business during a typical day. Indicate the size of delivery vehicles and the number of trips per day. Be sure to include visitors, delivery trucks, customer vehicles, etc: \_\_\_\_\_

NONE

Describe any vehicles related to this business operation: NONE

Indicate the approximate number of daily automobile visits to and from the property: NONE

Describe the worst case traffic scenario you would expect: N/A

Describe available off street parking: N/A



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**SIGNATURE & DATE**

I hereby apply for a home business as described and regulated by the Issaquah Highlands Homeowners Association. I also certify that the information contained in the above application is true and correct to the best of my knowledge, and represents an accurate and complete description of my home business.

***I have reviewed the Issaquah Highlands Community Association's Use Restrictions and Rules and consent to abide by these Rules and operate business under all IHCA governing documents.***

Applicant Signature: \_\_\_\_\_

Date: JUNE 20, 2016



STATE OF  
WASHINGTON

# BUSINESS LICENSE

**Domestic Limited Liability Company**

**KOMAYA, LLC  
STE 110-330  
1567 HIGHLANDS DR NE  
ISSAQUAH WA 98029 6245**

**Unified Business ID #: 603 614 650**

**Business ID #: 1**

**Location: 1**

**Expires: 05-31-2017**

## TAX REGISTRATION

**CITY LICENSES/REGISTRATIONS:  
ISSAQUAH GENERAL BUSINESS**

**REGISTERED TRADE NAMES:  
KOMAYA**

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Director, Department of Revenue