Issaquali Highlands Community Association

HOME BUSINESS APPLICATION

INTRODUCTION

GENERAL INFORMATION

Please answer all questions completely and accurately in order to provide Issaquah Highlands Community Association (IHCA) with all information necessary to consider your application. If a question does not apply, so indicate. (Leave no spaces blank.) Please attach any additional information which may assist in reviewing your application.

The IHCA shall review and log all business applications and activity within Issaquah Highlands. IHCA staff will provide counter approval for zero or minimal impact businesses. Business deemed to have high impact will be directed to the IHCA Board of Directors (BOD) for approval.

All businesses within Issaquah Highlands must comply with City of Issaquah (COI) business requirements and local, state, and federal obligations. Any unit owner may be subject to penalties, (as defined in the URRs), if the business operation is in violation of the IHCA governing documents and at the discretion of the IHCA BOD.

Possession of a current business license does not authorize business operation unless approved by IHCA staff and/or IHCA BOD. Business application approvals are non-transferable.

Home business application questions may be directed to homebusinessapp@ihcommunity.org or (425) 427-9257.

Applicant Information: Name: Property Address: 1646 25th Ave NE Issaguah, WA 98029 062 - 003 Daytime Phone: Same Cell Phone: Same Email Address: The consent of the legal owner of the property, where the business will reside, is required. If you are not the legal owner of the property, please complete this section and obtain legal owner consent. **Property Owner Information:** Name: _____ Same Mailing Address: Daytime Phone: ______Cell Phone: _____ Property Owner's Email Address: _______ Property Owner's Consent Signature: Property's Owner's Consent Received Via E-mail: [] Yes [] No (If Yes, please attach email to application.) **GENERAL BUSINESS INFORMATION** City of Issaquah Business License Number (Please provide copy of license.): 602728449 Restrictions indicated on the business license: Legal Owner of Business: Legal Name of Business and Doing-Business-As Name: __Kelly Chon LLC.______

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Business Website Address: www.ksschoolofdesign.weebly.com
Name of any other business operated from this location:
Business Phone: Same Cell Phone: Same
Email Address
Description of Proposed Use:
Hours of Business Operation: Seasonal Programs, hours varies
[] YES
operation of your business?) [] YES [x] NO Has this business been prior approved by the Unit's Condominium/Owner's Association? If so, please attach a copy of the approval for the IHCA.
Please describe in detail the nature and operation of daily business activities? Provide a detailed description on how the operation of your business may affect other areas of your home/property (i.e. such as decks, driveways, garages, deliveries, etc.).
I'm offering a summer fashion design programs for kids and teens. Students will learn to design and sew. This business will not affect any areas of my home other then my home studio.
PHYSICAL INFORMATION (Attach a dimensioned sketch of entire floor plan. Indicate the areas used for business.)
What percentage (%) of your buildings, including storage space, is used for your business? Maybe 15-20%
All signage must be submitted to the ARC for approval. Indicate the dimensions of your business sign (please attach a diagram if needed): There will not any visible signs outside the home.
(City of Issaquah code provides that signage may not exceed 2 square feet and may be either posted on the wall or door. Lighted signs are not approved for this use.) Please note: Posting of flyers or other solicitation is not allowed in the Issaquah Highlands.
List all chemicals, materials, and equipment used or stored in the operation of this business: Fabrics, notions and sewing machines will be used.

EMPLOYEE INFORMATION

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given time. Attach additional sheet if necessary: Worker #1, Position & Relationship (if any) Position: ____ Owner / Instructor Hours per week: Worker #2, Position & Relationship (if any) Position: Hours per week: VEHICLE INFORMATION Give a description of the nature and volume of traffic related to your home business during a typical day. Indicate the size of delivery vehicles and the number of trips per day. Be sure to include visitors, delivery trucks, customer vehicles, This is a class where parents will do drop offs and pick up. No additional parking other then my driveway is necessary. Describe any vehicles related to this business operation:

None Indicate the approximate number of daily automobile visits to and from the property: I am not offering classes everyday, maybe 6-10 automobile visits per weekly. Describe the worst case traffic scenario you would expect: Should have much traffic since it's a drop off and pick up. Will maybe have 3-4 cars drop off at the same time. Describe available off street parking: No additional parking is necessary. SIGNATURE & DATE I hereby apply for a home business as described and regulated by the Issaquah Highlands Homeowners Association. I also certify that the information contained in the above application is true and correct to the best of my knowledge, and represents an accurate and complete description of my home business. I have reviewed the Issaquah Highlands Community Association's Use Restrictions and Rules and consent to abide by these Rules and operate business under all IHCA governing documents. Kelly Sw Applicant Signature: Date: 5/27/15

List persons (other than customers) involved in the business on the premises. Include yourself, any family members, subcontractors, etc. No more than two individuals engaged in the business entity may work on the premises at any

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ISSAQUAH HIGHLANDS PUBLIC NOTICE NO. 15-005

A home business application has been submitted to the Issaquah Highlands Community Association (IHCA) Board of Directors from an owner at 1646 25th Ave NE. The business application is for a city licensed fashion design program for kids and teens. The public comment period will be July 1st, 2015 through July 15th, 2015. Residents may provide their comments on the business application via email to homebusinessapp@ihcommunity.org. This public notice and the application are posted on the Issaquah Highlands website.