

ISSAQUAH HIGHLANDS COMMUNITY ASSOCIATION

HOME BUSINESS APPLICATION

INTRODUCTION

Please answer all questions completely and accurately in order to provide Issaquah Highlands Community Association (IHCA) with all information necessary to consider your application. If a question does not apply, so indicate. (Leave no spaces blank.) Please attach any additional information which may assist in reviewing your application.

The IHCA shall review and log all business applications and activity within Issaquah Highlands. IHCA staff will provide counter approval for zero or minimal impact businesses. Business deemed to have high impact will be directed to the IHCA Board of Directors (BOD) for approval.

All businesses within Issaquah Highlands must comply with City of Issaquah (COI) business requirements and local, state, and federal obligations. Any unit owner may be subject to penalties, (as defined in the URRs), if the business operation is in violation of the IHCA governing documents and at the discretion of the IHCA BOD.

Possession of a current business license does not authorize business operation unless approved by IHCA staff and/or IHCA BOD. Business application approvals are non-transferable.

Home business application questions may be directed to homebusinessapp@ihcommunity.org or (425) 427-9257.

GENERAL INFORMATION

Applicant Information:

Name: [REDACTED]
Property Address: 1646 25th Ave NE Issaquah, WA 98029 062-0031
Daytime Phone: [REDACTED] Cell Phone: Same
Email Address: [REDACTED]

The consent of the legal owner of the property, where the business will reside, is required. If you are not the legal owner of the property, please complete this section and obtain legal owner consent.

Property Owner Information:

Name: Same
Mailing Address: _____
Daytime Phone: _____ Cell Phone: _____
Property Owner's Email Address: _____
Property Owner's Consent Signature: _____
Property's Owner's Consent Received Via E-mail : ☐ Yes ☐ No (If Yes, please attach email to application.)

GENERAL BUSINESS INFORMATION

City of Issaquah Business License Number (Please provide copy of license.): 602728449
Restrictions indicated on the business license: _____
Legal Owner of Business: [REDACTED]
Legal Name of Business and Doing-Business-As Name: Kelly Chon LLC

Business Website Address: www.ksschoolofdesign.weebly.com

Name of any other business operated from this location: _____

Business Phone: [REDACTED] Cell Phone: Same

Email Address: [REDACTED]

Description of Proposed Use: _____

Hours of Business Operation: Seasonal Programs, hours varies

- ☐ YES ☒ NO Is parking required for the operation of your business?
- ☐ YES ☒ NO Do deliveries and/or shipping exceed more than one visit per day?
- ☐ YES ☒ NO Are there vehicles related to this business operation?
- ☐ YES ☒ NO Are Common or Limited Common Elements used in the operation of your business?
(I.E., Do you use common water/sewer, garbage services, electricity and/or landscape areas in the operation of your business?)
- ☐ YES ☒ NO Has this business been prior approved by the Unit's Condominium/Owner's Association? If so, please attach a copy of the approval for the IHCA.

Please describe in detail the nature and operation of daily business activities? Provide a detailed description on how the operation of your business may affect other areas of your home/property (i.e. such as decks, driveways, garages, deliveries, etc.). _____

I'm offering a summer fashion design programs for kids and teens. Students will learn to design and sew. This business will not affect any areas of my home other than my home studio.

PHYSICAL INFORMATION (Attach a dimensioned sketch of entire floor plan. Indicate the areas used for business.)

What percentage (%) of your buildings, including storage space, is used for your business? Maybe 15-20% _____ %

All signage must be submitted to the ARC for approval. Indicate the dimensions of your business sign (please attach a diagram if needed): There will not any visible signs outside the home.

(City of Issaquah code provides that signage may not exceed 2 square feet and may be either posted on the wall or door. Lighted signs are not approved for this use.) Please note: Posting of flyers or other solicitation is not allowed in the Issaquah Highlands.

List all chemicals, materials, and equipment used or stored in the operation of this business: Fabrics, notions and sewing machines will be used.

Indicate any physical evidence visible, audible or otherwise noticeable to any adjacent residence(s) resulting from equipment or material used, or activities performed, in the operation of this business: None

EMPLOYEE INFORMATION

ISSAQUAH HIGHLANDS PUBLIC NOTICE NO. 15-005

A home business application has been submitted to the Issaquah Highlands Community Association (IHCA) Board of Directors from an owner at 1646 25th Ave NE. The business application is for a city licensed fashion design program for kids and teens. The public comment period will be July 1st, 2015 through July 15th, 2015. Residents may provide their comments on the business application via email to homebusinessapp@ihcommunity.org. This public notice and the application are posted on the Issaquah Highlands website.