ISSAQUAH HIGHLANDS COMMUNITY ASSOCIATION

MAINTAINING COMMUNITY

**Notice of 2017 Election Process**

Statement of Interest for Board of Directors Candidates

Board Districts #1, #3, # 5 and at large

February 6, 2017

Dear Issaquah Highlands Community Association Owner:

The Issaquah Highlands Community Association (IHCA) Board member positions are voted on every year by the Issaquah Highlands owners. In 2017 Board Districts #1, #3, #5 and at large candidates are eligible to submit their statement of interest forms for candidacy. Board member terms are for two years commencing July 1st. All statement of interest forms received by the deadline will be reviewed and applicants may be interviewed by the appointed Nominating Committee. If you are an owner within Board Districts #1, #3, #5 or at large and would like to apply, the statement of interest application is enclosed.

Completed applications should be sent to IHCA Director, Sarah Hoey at sarah.h@ihcommunity.org. Please review the Board district map on our website at: www.IssaquahHighlands.com/learn/issaquah-highlands-community-association-ihca/ (under the FAQ, Public Notices and Links to Applications and Forms heading) to determine what district you live in.

Once the statement of interest forms are received, the ballots will be created and mailed to owners by **May 1, 2017**. Return date for ballots will be **May 24, 2017.** The election results will be announced at the annual meeting scheduled for **June 28, 2017** at Blakely Hall.

There are many duties that a Board member performs with the primary responsibilities focused in the following areas:

1. Attend monthly and annual meetings
2. Review and approve annual operating budgets
3. Govern the organization in accordance to the governing documents and policies
4. Serve on one committee and attend monthly meetings for that committee

If you are interested in serving on the Issaquah Highlands Board of Directors, please return the enclosed statement of interest form to the Issaquah Highlands Community Association **no later than February 28th, 2017 by 5 p.m**. Email: sarah.h@ihcommunity.org; Fax: 425-837-4720; Mail: 1011 NE High Street, Suite 210, Issaquah, WA 98029.